



## **Vegas Vista Academy Board Meeting Minutes**

### **6:30 PM; October 4, 2023**

### **203 Beam Hall, UNLV**

In conformance with the Nevada Open Meeting Laws, it is noted that the agenda for the meeting of the Vegas Vista Academy Board is posted at the following locations:  
Vegas Vista Academy website (<https://vegasvistaacademy.org/>)

The meeting agenda is available for viewing electronically at: <https://vegasvistaacademy.org/> and all reference materials are available in person on the day of the meeting. Public comment may be submitted by email to: [info@vegasvistaacademy.org](mailto:info@vegasvistaacademy.org) by noon on Tuesday, October 3, 2023. Alternatively, speakers may sign up in person immediately prior to the beginning of the meeting. In addition, members of the public may request a copy of the agenda and reference material for the meeting by contacting Eric Duran-Valle at (702) 755-0865. Vegas Vista Academy's Board may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time. Members of the public requiring special assistance or accommodations at the meeting may contact Eric Duran-Valle at (702) 755-0865.

#### **I. Call to Order and Welcome**

#### **II. Attendance**

*Karl Catarata, Eric Duran-Valle, Eileen Enriquez-Cardenas, Benjamin Feinstein, Hardeep Sull, Victor Tavares.*

#### **III. Approval of Minutes from Last Meeting**

#### **IV. Ongoing Items**

##### **A. Executive Director Report**

*Items of note are that 170 families interest form. Additional 30. To hit our Enrollment open date of Dec 1, we need to send out postcards to the area by Oct 15. IB workshops required. The Executive Director will be attending a Charter school conference and Bilingual conference. Strategy has moved from opening with permanent location to leasing a facility. Executive Director met with Pastor Aguilias to tour a potential location on Saturday.*

##### **B. New Board Members**

1. Potential Trustees; Process to Add New Trustees



*Board members are expected to add prospective trustees to the [VVA Board Member Spreadsheet](#) and report with leads that the chairperson or executive director can follow-up on.*

C. Fundraising Update

*See item VI.c*

D. Community Engagement Report

*The Community engagement report can be found here: [October Board Report](#)*

- 1. The newsletter was approved: [October Newsletter](#)*
- 2. The flyer was approved: [New Flyer](#)*

**V. Old Business**

A. Approvals

- 1. Executive Director Employment Agreement and Independent Contractor Agreement (Eric) Both items were approved by the board.*
- 2. Executive Director Evaluation Tool (Eric) [HOS Evaluation](#) Tabled for next meeting.*
- 3. Conflict of Interest Policy (Dee) [VVA Conflict of Interest](#) Tabled for next meeting.
  - a) Conflict of Interest Ack. Form [COI Ack Form](#) Tabled for next meeting.**
- 4. Code of Ethics (Dee) [VVA Code of Ethics](#) Tabled for next meeting.*

B. Discuss Officer Positions

*Tabled for next meeting.*

- 1. Chair*
- 2. Vice Chair*
- 3. Secretary*
- 4. Treasurer*

C. Political Engagement Strategies (Karl) [VVA Political Engagement Strategy](#)

*Catarata will assist the executive director in scheduling meetings with public officials*

D. Open Meeting Law (Dee)

*Tabled for next meeting.*

**VI. New Business**

- A. Office Manager Position Update (Benjamin) [VVA Office Mgr Position](#)



*Multiple candidates have been identified and scheduled for interviews. The executive director and available board members will meet with the candidates October 9-10, 2023.*

- B. Define and Approve Annual Outcomes, Self-Governance Policies, Interactions and Limitations With School Staff, and Record Keeping Procedures

*The board chair will draft these items and distribute to board members.*

- C. Fundraising Plan

*The board chair will draft an initial plan and distribute to board members for review.*

## **VII. Action Items for Next Meeting**

- A. Review and Approve MOUs

*The executive director will collect these from community partners.*

- B. Items on Planning Document [VVA Workstream Planning Document](#)

*The board chair will compile the Governance tasks into a plan for the board to review.*

## **VIII. Upcoming Events (BOLD = Board Events)**

- A. 10/05/23 Charter Consortium Meeting, 8:30 am
- B. 10/06/23 Fundraising Meeting, Dr. Steinberg, Cafe Leona, 9 am
- C. 10/06/23 O180 Year Zero Grant Meeting, 2 pm
- D. 10/10/23 1st CSP Reimbursement Due
- E. 10/13/23 Hispanic Heritage Month Resource Fair, Heinrich YMCA 5-7
- F. 10/16/23 CSP Grant Monthly Planning Meeting, 11:30 am
- G. 10/18/23 Puentes Resource Fair, 916 N Main, 10 - Noon
- H. 10/18/23 Meeting, Honors College Dean, 3 pm
- I. 10/19/23 Meeting, Dr. Malich, 9 am
- J. 10/25/23 Puentes Health Fair, 100 S. MLK, 3 - 5
- K. 10/26/23 City of LV Fall Festival, East CC, 5 - 8:30 pm
- L. 10/27/23 Halloween Event, Heinrich YMCA, 5 - 7
- M. 10/30/23 Trunk Or Treat, Mario's Westside Market, 5:30 pm
- N. **11/01/23 VVA Board Meeting, UNLV, 6pm**
- O. **11/16/23 VVA Family Information Night, 6:00 pm (TBA)**

## **IX. Closing**