



Vegas Vista Academy Board Meeting

6:30 PM; October 4, 2023

205 Beam Hall, UNLV

In conformance with the Nevada Open Meeting Laws, it is noted that the agenda for the meeting of the Vegas Vista Academy Board is posted at the following locations:

Vegas Vista Academy website (<https://vegasvistaacademy.org/>)

The meeting agenda is available for viewing electronically at: <https://vegasvistaacademy.org/> and all reference materials are available in person on the day of the meeting. Public comment may be submitted by email to: info@vegasvistaacademy.org by noon on Tuesday, October 3, 2023. Alternatively, speakers may sign up in person immediately prior to the beginning of the meeting. In addition, members of the public may request a copy of the agenda and reference material for the meeting by contacting Eric Duran-Valle at (702) 755-0865. Vegas Vista Academy's Board may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time. Members of the public requiring special assistance or accommodations at the meeting may contact Eric Duran-Valle at (702) 755-0865.

- I. Call to Order and Welcome - Eric**
- II. Attendance - Eric**
- III. Approval of Minutes from Last Meeting (Eric)**
- IV. Ongoing Items**
 - A. Executive Director Report (Benjamin) [Exec Dir Report 10042023](#)
 - B. New Board Members (Eric) [VVA Board Member Spreadsheet](#)
 - 1. **Potential Trustees; Process to Add New Trustees**
 - C. Fundraising Update (Eric)
 - D. Community Engagement Report (Eileen)
 - 1. [October Board Report](#)
 - 2. [October Newsletter](#)
 - 3. [New Flyer](#)
- V. Old Business**
 - A. Approvals
 - 1. **Executive Director Employment Agreement and Independent Contractor Agreement (Eric)**
 - 2. Executive Director Evaluation Tool (Eric) [HOS Evaluation](#)
 - 3. **Conflict of Interest Policy (Dee) [VVA Conflict of Interest](#)**
 - a) **Conflict of Interest Ack. Form [COI Ack Form](#)**



4. Code of Ethics (Dee) [VVA Code of Ethics](#)

B. Discuss Officer Positions (Eric)

1. Chair
2. Vice Chair
3. Secretary
4. Treasurer

C. Political Engagement Strategies (Karl) [VVA Political Engagement Strategy](#)

1. Plan to get meetings scheduled with Doc and electeds?

D. Open Meeting Law (Dee)

VI. New Business

A. Office Manager Position Update (Benjamin) [VVA Office Mgr Position](#)

B. Define and Approve Annual Outcomes, Self-Governance Policies, Interactions and Limitations With School Staff, and Record Keeping Procedures (Eric)

C. Fundraising Plan? (Eric)

VII. Action Items for Next Meeting

A. Review and Approve MOUs (To be collected by Benjamin)

B. Items on Planning Document [VVA Workstream Planning Document](#)

1. There are several items under “Governance” for the Board.
2. We need a plan to complete these items.

VIII. Upcoming Events (BOLD = Board Events)

- A. 10/05/23 Charter Consortium Meeting, 8:30 am
- B. 10/06/23 Fundraising Meeting, Dr. Steinberg, Cafe Leona, 9 am
- C. 10/06/23 O180 Year Zero Grant Meeting, 2 pm
- D. 10/10/23 1st CSP Reimbursement Due
- E. 10/13/23 Hispanic Heritage Month Resource Fair, Heinrich YMCA 5-7
- F. 10/16/23 CSP Grant Monthly Planning Meeting, 11:30 am
- G. 10/18/23 Puentes Resource Fair, 916 N Main, 10 - Noon
- H. 10/18/23 Meeting, Honors College Dean, 3 pm
- I. 10/19/23 Meeting, Dr. Malich, 9 am
- J. 10/25/23 Puentes Health Fair, 100 S. MLK, 3 - 5
- K. 10/26/23 City of LV Fall Festival, East CC, 5 - 8:30 pm
- L. 10/27/23 Halloween Event, Heinrich YMCA, 5 - 7
- M. 10/30/23 Trunk Or Treat, Mario’s Westside Market, 5:30 pm
- N. 11/01/23 VVA Board Meeting, UNLV, 6pm**
- O. 11/16/23 VVA Family Information Night, 6:00 pm (TBA)**

IX. Closing