



Vegas Vista Academy Board Meeting Minutes
5355 Madre Mesa Drive, Las Vegas, NV 89108
6:30 PM; February 6, 2025

Posting of Agenda: This agenda has been posted at the following locations: Vegas Vista Academy website at <https://vegasvistaacademy.org/>; Nevada Public Notice <https://notice.nv.gov/>

Format / Procedures / Rules: This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Comments from the public are welcome at this time. You may present your comment during the meeting or beforehand, by contacting Gretel Valdes at info@vegasvistaacademy.org and relaying the comment to her. No person may sign up for another person, nor yield his/her time to another person. The Board may not deliberate on, or take any action regarding, a matter raised during the public comments sessions, unless the matter itself has already been specifically included on the agenda as an “Action” Item (and then, only at the time such Item is heard). The Board Chair will limit public comment to [3 to 5] minutes per person to ensure that all participants may speak and the Agenda is not unduly delayed, subject to any brief extension granted by the Board Chair in his sole discretion. No restrictions apply based on the speaker’s viewpoints. If the Board hears public comments which exceed, in total, [20] minutes, the Board may postpone the remainder of the public comments to the same agenda item at the end of the meeting. The Board Chair may, in his discretion, forgo Public Comment at the start and end of the meeting and instead solicit such Comment during each individual action item below, as permitted by NRS 241.020(3)(d)(3). The information above applies to all Public Comment periods.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Gretel Valdes at info@vegasvistaacademy.org at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

Please also contact Ms. Valdes if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion.



By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

I. Call to Order and Welcome

- The meeting was called to order by Chair Eric Duran Valle at 6:34 PM Thursday Feb 6, 2025.

II. Attendance

- **Present:** Eric Duran Valle, Matt Turner, Elena Fabunan, Adalina Fabunan, Victor Tavares, Layla Medin
- **Absent:** Karl Katara, Cody Clark
- **Others Present:** Nicholas Mowad, Scout Ocampo, Dr. Feinstein, Machel Rasmussen, Silvina Joven, Bryan Minoth, Briana Rivera.

III. Public Comment (if any)

- No public comment made

IV. Approval of Minutes from 1/9/25 Meeting

- Motion to approve the minutes from 1/9/2025 made by Matt Turner. Seconded by Victor Tavares. Motion passed unanimously 5 yes.

V. Ongoing Items

A. Executive Director Report - Dr. Feinstein

- Learner profile attribute of the month is Risk Takers.
- A communication was sent out to families for intention on returning next school year.
- 99% have confirmed their return for next year.
- 2 grades have a waiting list
- The investment in marketing is seeing a return.
- Newsletter is being sent out to 1,500 people.
- We are hosting an immigration resource event with Puentes.
- Next open house at new building will be Feb. 19
- Aguilas has forgiven June rent and will save \$26,000
- Sofie Johnson, the project manager at the new building, has seen progress on the building.
- In the process to hire new staff for next year. Over 116 applicants. Interviews have started.
- Everyone who needs to complete training will need to complete it as soon as possible.
- Charter amendment was approved unanimously by SPCSA.
- Matt Turner - Wants to add board meetings to Event Dates. Asked for



clarity in numbers of enrollment.

- Elena Fabunan - Asked why one family is not returning next year. Would like to add donors to the newsletter. Would like to get a thank you sent out to major donors. Requested a list of donors. Would like to know the budget for the new facility. Dr Feinstein answered it is part of the bond. Asked for an update on staff discrepancy. Would like training on staff evaluation. Would like a copy of the amendment.

B. Finance Update

- Nic and Dr Feinstein have been working on budget for next year.
- Timeline has been set for June for next year's compensation.
- Rates on PERS are going up.
- Nicholas' report starts with 3 months of financial reports.
- October - December. Local revenue is \$324,223. This is from the working capital bond.
- PCFP is \$406,678
- State transportation grant is \$13,670. This grant expires this year, June 2025.
- CSP reimbursement is \$176,187
- Federal funding revenue is \$33,000
- Total expenses was \$531,200
- Cash flow - December Balance was \$463k due to influx of cash at facility deal closing. Projected to end the year with a healthy cash balance despite steady drop.
- CSP grant expiration date is 9/30/2025
- Presented grants with expiration dates.
- We have been operating at a deficit for free lunch for all students averaging \$6k a month
- State pays an average daily enrollment at the end of the year.
- Matt Turner - Request clarification on budgeting “conservatively”
- Elena Fabunan - Would like clarity on the food service providers and cost of food for all students. When asking for Gala donations, forms are asking for total revenue. Companies are also asking for a formal letter head. They are also asking for 502C3 and a W9. Has some questions regarding transportation grant.

C. Committee Reports

1. Governance Report - Elena Fabunan, Vice Chair

- Elena is restating the responsibilities of the board.
- There are a couple recommendations from the SPCSA for compliance.



- Bylaws are being highlighted reminding of preparedness.
- Reminding of term limits and term time period.
- Refreshing the term end dates.
- Presented the mentors of the board.
- Matt Turner - Commented on the checklist Elena has processed.
- Board members must be on camera if virtual

2. Finance Report - Lina Fabunan, Treasurer

- There was nothing to report. Everything was reported in the Financial Report.

D. Approval of Committee Meeting Minutes

- Motion to approve the Committee Meeting Minutes made by Matt Turner. Seconded by Adalina Fabunan. Motion passed unanimously with 6 Yes.

VI. Old Business

A. Gala Donations and Sales

- Sponsors are still being sought after
- Looking for food vendors.
- Looking for Silent auction items.

B. Board Governance and OML Training

- Recordings of trainings will be presented after meeting

VII. New Business

A. For Discussion and Possible Action:

1. Confirmation of New Board Members

a) Machel Rasmussen

- 20 year military veteran
- Specialty in the military was languages.
- Since retiring she is now an educator.
- She taught in China.
- Has worked with ELL students.
- Has experience with fundraising.
- Is excited about mission of VVA

b) Dr. Silvina Jover

- Is also passionate of Language
- Worked as a translator
- Has been educated for 12 years.
- She is passionate about language.
- Teaches ELL
- Is an IB program alumni



- Founding member of non Profit of Parent Leadership
- Has experience with Opportunity 180
- Is excited about mission of VVA

c) Renee Cadaoas

- Is originally from Hawaii
- Has been local for 30 years.
- Is retired from the police department.
- She is looking forward to cultural exchange and the mission and vision of VVA.
- Founder of a non-profit to teach dance and history of Polyanisian islands.

d) Approval of Machelles Rasumussen to become a board member contingent on completing onboarding items and training. Motion made by Eric Duran Valle. Seconded by Elena Fabunan. Motion passed unanimously with 6 yes.

e) Approval of Dr. Silvina Jover to become a board member contingent on completing onboarding items and training. Motion made by Victor Tavares. Seconded by Adalina Fabunan. Motion passed unanimously with 6 yes.

f) Approval of Renee Cadaoas to become a board member contingent on completing onboarding items and training. Motion made by Matt Turner. Seconded by Adalina Fabunan. Motion passed unanimously with 6 yes.

g) Resumes/CVs:

(1) [Machelle Rasmussen](#)

(2) [Dr. Silvina Jover](#)

(3) [Renee Cadaoas](#)

2. Strategic Planning/Board Retreat Date: March 1, 2025

- Motion made Elena Fabunan to approve the date of retreat. Adelina Fabunan seconded the motion. Motion passed unanimously with 6 yes.

VIII. Action Items for Next Meeting

IX. Upcoming Events

X. Public Comment (if any)

- Dr Feinstein would like to welcome all new board members that joined today. **XI. Closing**

- Motion to adjourn made by Eric Duran Valle. Seconded by Victor Tavares. Motion carried unanimously with 6 yes. Meeting adjourned on 2/6/2025 at 8:43 PM.