



## Meeting Minutes Template

**Posting of Agenda:** This agenda has been posted at the following locations: Vegas Vista Academy website at <https://vegasvistaacademy.org/>; Nevada Public Notice <https://notice.nv.gov/>

**Format / Procedures / Rules:** This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Comments from the public are welcome at this time. You may present your comment during the meeting or beforehand, by contacting Gretel Valdes at [info@vegasvistaacademy.org](mailto:info@vegasvistaacademy.org) and relaying the comment to her. No person may sign up for another person, nor yield his/her time to another person. The Board may not deliberate on, or take any action regarding, a matter raised during the public comments sessions, unless the matter itself has already been specifically included on the agenda as an “Action” Item (and then, only at the time such Item is heard). The Board Chair will limit public comment to [3 to 5] minutes per person to ensure that all participants may speak and the Agenda is not unduly delayed, subject to any brief extension granted by the Board Chair in his sole discretion. No restrictions apply based on the speaker’s viewpoints. If the Board hears public comments which exceed, in total, [20] minutes, the Board may postpone the remainder of the public comments to the same agenda item at the end of the meeting. The Board Chair may, in his discretion, forgo Public Comment at the start and end of the meeting and instead solicit such Comment during each individual action item below, as permitted by NRS 241.020(3)(d)(3). The information above applies to all Public Comment periods.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Gretel Valdes at [info@vegasvistaacademy.org](mailto:info@vegasvistaacademy.org) at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

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Please also contact Ms. Valdes if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion.

By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

## 1. Call to Order

The meeting was called to order by Chair Eric Duran Valle at 6:46 PM on Wednesday 10/01/2025.

## 2. Attendance

- **Present:** Eric Duran Valle, Victor Tavares, Margie Llorente-Gonzales, Machel Rasmussen, Charis Garcia, Karl Catarata, Anthony Ruiz
- **Absent:** Layla Medina, Dr. Silvina Jover, Renee Cadaoas
- **Others Present:** Dr. Benjamin Feinstein, Lisa Amore, Gloria P, Chelle English, Andrew Esparza, Jessica Palacios, Clint Burch, Judy Cazares, Sofie Johnson, Kiara Monge, Uriel Ocampo, Nikisha, Joy Valdam, Nandini

## 3. Public Comment

Eric Duran - Acknowledging mass shooting on 10/01/2025 and our hearts are still with those affected.

## 4. Approval of Minutes

Motion to approve the 09/03/2025 meeting minutes and 09/23/2025 finance committee meeting made by Karl Catarata.

Seconded by Victor Tavares.

Motion passed unanimously (7-0).

## 5. Ongoing Items



## A. Executive Director's Report

### 1. Community Engagement/Enrollment Update

- Current enrollment is at 270.
- 7 different events were held, with over 25 volunteers
- handed out over 500 fliers
- Made over 650 phone calls.
- Bond covenant number of enrollment is 280.
- Count day was today October 1.
- 10 kids comes out just under \$100,000.
- We have a back up plan for finance coming up in the finance report.

### 2. Facility Update

- We are in direct contact with the owner of the empty lot next door.
- There is now a gate and we have the key.
- A banner has been hung on the fence
- We are working on getting the land donated.
- Dr. Feinstein is recommending we make an offer to the owner.
- We need a cross walk in the school zone on Torrey Pines, it was forwarded to

Traffic with some data.

- The board did vote to put in the campus wide security system.

### 3. Finance Update

- We got an additional \$200K-\$300K from the CSP Grant.
- We got a new grant of roughly \$100K
- We also have advanced payment options where we get the funds ahead of time.

- We have made a lot of cuts, no positions or programming will be affected.
- The board should step up and help with funding.

### 4. Governance Update

- The repair of drinking fountains is in progress.
- Academic performance data report was done
- The middle gate was fixed and all teachers have keys.
- Some outstanding board items in Epicenter need to be done to be in

compliance.

### 5. HR Update

- A new teacher assistant was hired.
- TeHauney was VVAFO president and will need to be replaced.
- Assessments are being done on the readers program.

### 6. Testing Update

- MAP testing is done by 1-5 in the fall.
- MAP testing gives 4 scores.
- There is no growth data in fall with the 1st test.



- MAP is adaptive
- We are given percentiles with 50% being average.

#### 7. School Update

- We have several interventions to help with MAP testing.
- Software for reading, writing and duo language are used to help with testing.
- Every VVA student designed cereal boxes with hispanic famous people on them.

- We have 2 grants supporting the robotics team.
- We have hula, cheer and flag football.
- Last month was an all school field trip.
- All field trips will be each grade level separate from now on.
- Every teacher on campus is getting individual coaching.
- Fall festival will be Oct. 30
- We have begun the 2nd annual Gala planning.
- The next Gala meeting will be on the 3rd Tuesday of the month.

#### 8. Upcoming Events

- Showed a list of upcoming events with dates.

- Charis asked if we have the final number on the new CSP grant.
- Machelle Rasmussen would like to know if there will be further discussion on the empty lot next door.
- Margie would like a packet of the sponsorship for levels of donation.
- Eric Duran would like to know if empty lot will be available for Portables next year.
- Eric Duran would like to know if the CSP grant will cover portables.
- Eric Duran would like to know if any measures can be taken before a cross walk is installed.
- Margie is offering help to Charis with help on decorating Gala.

### B. Finance Report

#### 1. 2024-25 Financial Update

##### a) August Revenue

- In August, VVA earned \$417,838

##### b) August Expense

- In August, VVA incurred \$388,433 of expenses.

##### c) 2025-26 Forecast Update

- Nandini presented the unaudited forecast with updated funding.
- What is presented is government-wide school reports with adjustments.
- There is a \$123K improvement of revenue.

##### d) 2025-26 Cash Flow Projection

- Nandini showed a chart with cash flow.



- Our cash flow is above payroll.
- We are above the 25 days cash on hand with 35 days.
- At the end of October we should have the audited cash flow projection and presented it to the board.

## 2. FY26 Overview

- We have a shortfall remedies for FY26
- Schools with shortfall would be awarded \$200K-\$300K

## 3. CSP Grant Tracker

- Awarded total is \$1.2 Million.
- We were projecting to leave at least \$50K, but with extension there will be none left on the table.

## 6. New Business/For Discussion and Possible Action

### A. Finance Committee Report (For Discussion and Possible Action)

- The only business previous meeting was to assign a secretary.
- EdTech did review bond covenants and finance presentations.
- The difference between purchasing the empty lot would mean \$200K down payment, and renting it would be \$1,000 A month and is more feasible with current enrollment.
- Land donation would mean still paying back taxes owed on land.

#### 1. Discussion of adjoining lot acquisition (For discussion and possible action)

- The most likely scenario would be a 99 year lease on the empty lot next to school.
- Eric Duran would like a timeline for response on donating land.
- Mabelle would like to know how the conversation was engaged on the request of donating land.
- Charis Garcia would like to know what could be offered to trigger donating land.
- Mabelle would like to reach out to the legal council to formally make an offer with stipulations to donate land.

Motion to approve made by .

Seconded by .

Motion .

### B. Authorization of CSP Advance Payment Request (For Discussion and Possible Action)

Motion to Authorize VVA to submit advanced payment request made by Victor Tavares.

Seconded by Karl Catara.



The motion passed unanimously. (8-0)

C. Ratification of OPF Self-Certification for SYE25 (For Discussion and Possible Action)  
Motion to approve Ratification of OPF Self-Certification for SYE25 made by Victor

Tavares.

Seconded by Charis Garcia.

The motion passed unanimously. (8-0)

D. Authorization, organization, and chartering of a Development Committee (For Discussion and Possible Action)

- Charis Garcia proposes a committee to develop relationships and fund raising.

- Mabelle Rasmussen questions the difference between this committee and the Finance Committee.

- Karl Catarata is interested in proposals for adding more support to focus on development and fund raising.

- Mabelle Rasmussen stated the finance committee rules state it has the same goals of the finance committee.

- Dr. Feinstein has the bylaws of goals for the finance committee to show the difference between finance and Development committee.

- Mabelle states everything in the finance committee, EdTech handles.

- Karl Catarata really appreciates Mabelle asking the specific why. He states the difference between finance and development committee.

- Nandini from EdTech explains the main task of the board financial committee.

- Charis Garcia does see the importance of finance committee, but sees some items in

- Mabelle would like to revise the frequency of finance committee meetings.

- Margie suggested the Finance Committee absorb the Development committee and work as one committee.

Motion to approve the Authorization, organization, and chartering of a Development Committee and follow up to the next meeting made by Karl Catarata.

Seconded by Charis Garcia.

The motion passed unanimously. (8-0)

## 7. Public Comment

Margie Gonzales would like to recognize October is also Filipino Heritage Month. There are plenty of big festivals and events to recognize Filipino Heritage Months. There are a lot of opportunities to engage the community.



Chelle English had the opportunity to join the Finance committee. She would like to know if the chartering of the Development committee would affect VVAFO and would like to know if she can also join the committee. Doc did mention he received grants and would like to know what the grants would be able to cover. 3rd and 5th graders do need a playground. If the lease is engaged, would there be a lease to own clause.

## **8. Closing**

Motion to adjourn made by Karl Catarata.

Seconded by Charis Garcia.

The motion passed unanimously. (8-0)

The meeting adjourned at 8:45PM on Wednesday 10/01/2025.