



**Vegas Vista Academy  
Development Committee  
Meeting: 10:00am; November 26, 2025**

**Video Call Link:** <https://meet.google.com/uiv-iseh-tzn>

**Posting of Agenda:** This agenda has been posted at the following locations: Vegas Vista Academy website at <https://vegasvistaacademy.org/>; Nevada Public Notice at <https://notice.nv.gov/>

**Format / Procedures / Rules:** This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Charis Garcia, [garcia.charis@gmail.com](mailto:garcia.charis@gmail.com) at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

Please also contact Charis Garcia if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion.

By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

- I. Call to Order and Welcome**
- II. Attendance**
- III. Public Comment**



#### **IV. New Business**

- A. Appointment of a Secretary for the Committee (for discussion and possible action)
- B. Spirit Night schedule for December 2025 to May 2026 (for discussion and possible action)
  1. Vote on schedule for Spirit Nights
  2. Assign point persons for coordination of each Spirit Night
- C. Begin Planning of Donor Stewardship Initiatives (for discussion and possible action)
  1. Thank-You Notes for All Donors  
(Discuss process, timeline, and team responsibilities. Discuss personalization and delivery.)
  2. Appreciation for Mid-Level Donors  
(Discuss student art/handwork idea, define donor tiers for this recognition, process for coordinating with staff & students)
  3. Major Donor Engagement Event  
(Discuss timing, event, logistics)
  4. Donation Data, Reporting, and Tracking Systems  
(Discuss what tools VVA has in place or can begin using for donor management and tracking and how this information is accessed by Development Committee)

#### **V. Upcoming Events**

- A. Development Committee Meeting December 17th at 10:00 am

#### **VI. Public Comment**

#### **VII. Closing**